



St. Stephen's School, Budge Budge

(A Christian Minority Co-Educational English Medium School under Article 30 of the Indian Constitution)

Affiliated to C.I.S.C.E New Delhi (Code WB-351)

Governed by : The Diocese of Barrackpore, Under Church of North India

PROVISIONAL ADMISSION TO CLASS 11

Dated: 9th of July, 2020.

Dear Parents and Students of ICSE 2020,

In view of the announcement of Fresh Lock-Down Guidelines to arrest the spread of COVID-19, Provisional Admission to Class 11 (Science, Commerce and Humanities Streams) will be conducted online (www.stsbudgebudge.org).

ONLINE ADMISSION PROCEDURE:

Candidates selected for Provisional Admission to Class 11 will be notified via SMS from School.

1. You should take a printout of the Undertaking Form attached below and read the terms very carefully before putting your Signatures and Phone Numbers. A pdf. of the signed Undertaking Form should be mailed to- 'stss.bdg@gmail.com'.

The Phone number provided shall be used for official correspondence with the School.

Failure to submit the same within the deadline shall invite Cancellation of Provisional Admission.

2. Admission Fees as per Revised Fees Structure should be Paid Online/ Bank NEFT within the given dates from 'Check Your Application Status' under Admission Form Menu of the school Website- 'www.stsbudgebudge.org'.

IMPORTANT POINTS TO BE FOLLOWED STRICTLY

1. Admission for Students of the School as well as External Candidate is strictly provisional and subject to verification of Original Pre Board/ Selection Test Mark sheets. Any discrepancies found will result in immediate cancellation of admission.

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17, M. G. Road, Budge Budge, Kolkata - 700 137

Phone : 033-2480 2856 E-mail : stss.bdg@gmail.com



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2. Failure to meet the desired criteria in ICSE 2020 Results will invite immediate cancellation of Provisional Admission.
3. Dates for Start of Online Classes for Class 11 will be notified shortly.
4. Choice of Optional Subjects will be done once Students are linked to the Online Class Forums.
5. Any requests for change in Stream/Optional Subjects will be entertained only after Official Publication of ICSE 2020 Results.
6. Fees once paid cannot be refunded and no pleas regarding the same will be entertained.
7. The School Authorities Decision regarding Admissions is Final and Binding on all candidates.

Provisional Admission to Class 11 is being conducted as per Council Guidelines. You are urged to strictly adhere to the dates and timings notified.

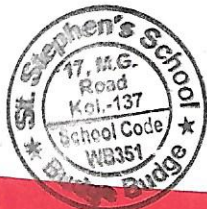
We look forward to welcoming you onboard for Virtual Classes.

B. Mandal.

Principal
St. Stephen's School
Budge Budge

Milon Mandal

Secretary
St. Stephen's School
Budge Budge



UNDERTAKING

To,
The Principal,
St. Stephen's School, Budge Budge

I Mr./Mrs. _____ hereby declare
that if my ward _____ is admitted in

Class _____ of St. Stephen's School, Budge Budge, I and my ward shall be bound to follow the rules enlisted below:

1. The Rules and Regulations as given in the School Diary are to be strictly followed.
2. A minimum of 90% attendance in theory classes and 100% attendance in practical classes are to be maintained.
3. All internal Examinations, Class Tests and project Works are to be attended / submitted in time without fail.
4. Leave, if required, must be authenticated by the Parents/Guardians.
5. All fees must be paid in time and defaulters will not be allowed to sit for any examination.
6. Damages caused to any asset and property of the School must be duly compensated in cash instantly. Fines will be duly imposed.
7. Students are not allowed to take private tuition/coaching from the teachers of this school. If this rule is violated, the candidate's provisional admission may be cancelled as per school policy.
8. Parents and Guardians will have to respond in person, if and when called.
9. At any point of time if misconduct/misbehavior is observed on part of the student towards teachers/ staff or School Management would lead to termination of his/her admission.
10. I will strictly abide by the rules and regulations of the School as declared by the School Management.

Signature of Parent/Guardian

Signature of Candidate

Phone Nos. _____



REVISED FEE STRUCTURE FOR THE SESSION 2020 - 2021 (Class-XI)

FEE HEADS	XI Science		XI COMMERCE		XI HUMANITIES	
	WITH COMPUTER AMOUNT	WITHOUT COMPUTER AMOUNT	WITH COMPUTER AMOUNT	WITHOUT COMPUTER AMOUNT	WITH COMPUTER AMOUNT	WITHOUT COMPUTER AMOUNT
MONTHLY FEES						
Tuition Fees	2300	2300	2300	2300	2300	2300
Computer Fees (Month of April to September 2020)	150	150			150	
Laboratory Fees (Month of April to September 2020)						
Electricity Charges (Month of April to September 2020)	50	50	50	50	50	50
Total Monthly fees (A)	2500	2350	2500	2350	2500	2350
YEARLY CHARGES						
Annual Fees	7000	7000	7000	7000	7000	7000
Development Fees	6500	6500	6500	6500	6500	6500
Co-Curricular Fees	300	300	300	300	300	300
Examination Fees	1500	1500	1500	1500	1500	1500
Library Fees						
Teaching aid Fees	500	500	500	500	500	500
Total Yearly fees (B)	15800	15800	15800	15800	15800	15800
NEW ADMISSION FEES						
Admission Fees	8000	8000	8000	8000	8000	8000
Building Fund	6500	6500	6500	6500	6500	6500
Total New Admission Fees (C)	14500	14500	14500	14500	14500	14500
Total of New Admission (A+B+C)	32800	32650	32800	32650	32800	32650

NB: Those who have taken prior admission to class XI, the excess amount will be adjusted in the following months.

B. Mandal.

Mr. Biswarup Mandal
Principal

St. Stephen's School, Budge Budge

Principal
St. Stephen's School
Budge Budge

M. Mandal

Rev. Miran Kumar Mondal
Secretary, M.C

St. Stephen's School, Budge Budge

Secretary
St. Stephen's School
Budge Budge

